

**MINUTES OF MEETING OF  
SONSONATE SPECIAL EDUCATION SCHOOL  
BAKERY PROJECT PLANNING COMMITTEE  
September 7, 2014**

Present: Rick Hicks, Cam Hawing, David Irvine, Pam Sherman-Wilkinson and Jacob Lange.  
Location: St. Andrew Presbyterian Church.

After opening prayer, Rick updated the group on telephone conversations between he, Cam and Gary Stein. See attached email from Rick to the Committee. After that conversation, Cam finally was able to make contact with Julio, the Architect/Engineer in El Salvador and obtained additional information, which he reported on. See attached white board notes by Cam. In summary, it looks like the hard costs for the building structure could be around \$16,000, with an additional \$5,000 in soft costs. Equipment needs could run at least \$9,000, perhaps as high as \$15,000. Total cost of project could be \$30,000 to \$35,000 or perhaps more. It was again discussed that the plans are only very general and not detailed enough, and Cam, Jacob and Pam will meet together to work on more detailed plans and specifications. Toward this end, Rick will communicate with Gary Stein, who recently reported he will be in California soon, to try to get Gary's input in that process. We still have lots of questions regarding the existing site. Cam and Jacob also discussed visiting the bakery in Sonoma that Cam designed, and to discuss equipment with the owner. David mentioned that his father-in-law is the sales manager for a nationwide baking equipment company, who might be a resource for donated/reduced priced equipment.

Rick led a discussion about fundraising. Rick and David recently met with Rich Gantenbein. From a timing standpoint, we should conduct a fundraising campaign starting no later than this October and possibly running into November. If we go beyond November, we will start running into other fundraising needs and projects for St. Andrew, which will create conflicts. Rick will organize a fundraising committee as soon as possible.

In the meantime, efforts will continue on the part of Cam, Jacob, Pam and hopefully Gary Stein, to further clarify and refine the scope of the construction project and needed equipment.

**Next meeting:** To be determined. Rick would like to plan it at a time when Gary Stein can be present.

Respectfully submitted,



Rick Hicks,  
Planning Committee Chair

QUESTIONS:

- ① TOTAL COST OF PROJECT:  
(INC. FINISHES, UTILITIES, ETC.)
- ② EQUIPMENT & FURNISHINGS COST
- ③ SITE IMPROVEMENTS COST
- ④ PROF. SERVICES, PERMITS, ADMIN. COST. \$ 5,000 (32%)

\$ 50K

FUNDRAISING  
Oct - Nov '14

USE HAVE

FURNISHINGS:  
CHAIRS — \$ 10 ea  
TABLES — \$ 100 — 100  
PANS — \$ 60 —

EQUIPMENT:  
OVEN — \$ 4,100 — to \$ 9,300 —  
FAN (EXHAUST) — \$ 200 —  
MIXER — \$ 2,600 — to 4,500 —  
FRIDGE — \$ 1,017 —  
? — \$ 650 —  
—————  
\$ 9,000 —

AGENDA:

- ① Perm — 5 min
- ② Camp UPDATE — 15 min
- ③ FUNDRAISING — 20 min
- ④ SCHEDULE — 10 min

Subj: **EI Salvador Bakery Planning Mtg tomorrow to be rescheduled**  
Date: 8/23/2014 5:47:10 P.M. Pacific Daylight Time  
From: [AlgernodHicks@aol.com](mailto:AlgernodHicks@aol.com)  
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Dear All:

Our meeting tomorrow, Sunday Aug. 24 after 2d service at St. Andrew, will be rescheduled. Cam Hawing and I had a great conversation with Gary Stein regarding the project. Gary has put together a good team in EI Salvador to help us. Cam was to telephone the Architect/Engineer in EI Salvador who drafted the plans, to discuss the project directly with him. At this point I have not heard whether this conversation has yet occurred.

Cam will be unable to attend tomorrow and, as it turns out, I am out of town also. We will reschedule as soon as Cam has something further to report after his conversation with the Architect/Engineer.

Thanks for your continued interest in this project.

Rick Hicks